

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF NORTH DAKOTA**

IN RE:)
)
ELECTRONIC FILING OF DOCUMENTS)
AND CASE MANAGEMENT/)
ELECTRONIC CASE FILES)
ADMINISTRATIVE PROCEDURES)
_____)

GENERAL ORDER

Federal Rule of Civil Procedure 83 and Federal Rules of Bankruptcy Procedure 5005(a)(2), 9011 and 9029, authorize this court to establish practices and procedures for the filing, signing, maintaining, and verification of pleadings and papers by electronic means; and

The Case Management/Electronic Case Files Administrative Procedures, as prescribed by the clerk, (hereafter ECF Administrative Procedures) have been reviewed by the court; and

The ECF Administrative Procedures are consistent with and further the responsibility of the clerk of the court for the control of the court's docket under Fed. R. Bankr. P. 5005, including safeguarding the integrity of the court's docket; and

The ECF Administrative Procedures do not impose fees inconsistent with the present fee structure adopted by the Judicial Conference of the United States pursuant to 28 U.S.C. §§ 1913, 1914, and 1930; and

The ECF Administrative Procedures provide a means for the signing of pleadings and papers through the mechanism of a password and a secure mechanism for the creation and distribution of passwords; and

The ECF Administrative Procedures provide an adequate process for filing pleadings and papers and for accessing, reviewing and retrieving records and dockets of

this court by parties who are not able to access the ECF System, thereby complying with the requirements contained in 11 U.S.C. § 107(a); and

The ECF Administrative Procedures provide an adequate process for the protection of entities with respect to confidential, scandalous or defamatory matters as required under 11 U.S.C. § 107(b); and

The ECF Administrative Procedures do not impair the ability of the clerk of the court to perform statistical reporting responsibilities both to the court and the Administrative Office of the United States Courts; and

The ECF Administrative Procedures are consistent with notice requirements of the Federal Rules of Bankruptcy Procedure and the local bankruptcy rules of this court:

NOW, THEREFORE, IT IS ORDERED that:

The electronic filing of cases and documents is authorized and the ECF Administrative Procedures, attached as the Exhibit to this order, including the procedures for registration of attorneys, trustees and limited filing users and for distribution of passwords to permit electronic filing and notice of pleadings and other papers, are hereby adopted by the court.

The provisions of this order shall apply to all cases filed and proceedings presently pending or closed and to all cases and proceedings filed on and after August 2, 2004. The clerk is authorized to amend the ECF Administrative Procedures in keeping with the needs of the court.

This order shall take effect on August 2, 2004.

Dated: 07/30/2004

/s/ William A. Hill
WILLIAM A. HILL, JUDGE
U.S. BANKRUPTCY COURT

Federal Rule of Civil Procedure 83
Federal Rule of Bankruptcy Procedure 5005
Federal Rule of Bankruptcy Procedure 9011
Federal Rule of Bankruptcy Procedure 9029